**ATTACHMENT A**

**RFP COVER PAGE & CHECKLIST**

This Attachment shall be the cover page for the Vendors Proposal. DO NOT MODIFY THE FORMAT OF ANY OF THE REQUIRED ATTACHMENTS. Please staple all Attachments together (do not bind in any other way).

**SECTION 1 – COMPANY INFORMATION**

|  |  |
| --- | --- |
| RFP Number: | **RFP12 /2020** |
| RFP Name: | **Long Binh Manufacturing Plant Construction Project** |

|  |  |
| --- | --- |
| Vendor’s Name: | **Global Manufacturing Constructions S.r.l.** |
| Address: | **Corso Duca degli Abruzzi 24** |
| City: | **Turin** |
| Country: | **Italy** |
| Zip Code: | **10129** |

|  |  |
| --- | --- |
| Authorized Point of Contact\*: | **Matteo Gioana** |
| Signature: |  |
| Date: | **12/04/2020** |
| Phone: |  |
| Fax: |  |
| Email: |  |

**SECTION 2 – CERTIFICATION**

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|  |  |  |
| --- | --- | --- |
| NO | CRITERIA | RESPONSE\* |
| 1 | The Vendor has read, understands, and is able and willing to comply with all standards and participation requirements described in the RFP | YES  NO |
| 2 | The Vendor certifies that its proposal meets the minimum requirements set forth in this RFP | YES  NO |
| 3 | The Vendor accepts all requirements and terms and conditions contained in this RFP. | YES  NO |
| 4 | The Vendor attests to the accuracy and truthfulness of all information contained in the proposal. | YES  NO |
| 5 | The Vendor certifies that the Vendor has not been restricted, prohibited, or precluded by legislation or court orders from participating in any public contract or contract procurement. | YES  NO |
| 6 | The Vendor certifies that the Vendor has not made and shall not make to any subcontracted provider any requests or inducements not to contract with another potential Vendor in relation to this solicitation, and that no attempt has been made or shall be made by the Vendor to induce any other person or firm to submit or not to submit a proposal. | YES  NO |
| 7 | The Vendor certifies that the Vendor (or any of its agents) does not have a possible conflict of interest with any employee involved in the solicitation and any ensuing Contract or any other conflict of interest. | YES  NO |
| 8 | The Vendor certifies that the Vendor will maintain all books, documents, payroll, papers, accounting records and other evidence pertaining to costs incurred and services rendered under the contract and make them available at reasonable times during the period of the contract, and for three years thereafter, for inspection by an authorized representative of the Department or government. | YES  NO |
| 9 | The Vendor certifies that the Vendor will not discriminate in its employment practices with regard to race, color, age (except as provided by law), religion, sex, veteran status, sexual preference, national origin or disability. | YES  NO |
| 10 | The Vendor certifies that the Vendor shall uphold the standard of a drug-free workplace in regard to its employees. | YES  NO |

**SECTION 3 – PROPOSAL CHECKLIST**

The following documents are required for this proposal (please mark off each document to acknowledge that you have submitted the document in the proper format):

|  |  |  |
| --- | --- | --- |
|  | **Item** | **Created** |
|  | WBS | – ChartPro/Visio |
|  | ReBS | – ChartPro/Visio |
|  | WBS/OBS | – MS Project (Task Usage view) |
|  | CBS | – MS Project (Cost table) |
|  | Network Schedule (Normal duration) | – MS Project |
|  | Network Schedule (Optimal duration) | – MS Project |
|  | Project Crashing time/cost graph | – MS Excel |
|  | Gantt Chart (optimal/proposed duration) including a milestone plan | - MS Project |
|  | RBS, RBM, Risk Premium | – MS Excel |
|  | Price calculations & Cash Flow graph | – MS Excel |
|  | Qualifications | – MS Word |
|  |  |  |
|  | Attachment A | – Complete and include as cover page in your proposal |
|  | Attachment B | – Fill in all required information on Proposal Form |
|  | Attachment C | – Utilize template provided |
|  | Attachment D | – Utilize template provided |
|  | Attachment E | – Utilize template provided |
|  | Attachment F | – Fill in all required information in Price and Schedule Proposal |
|  | Attachment G | – Utilize template provided |